

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
এনজিও বিষয়ক ব্যুরো  
প্রধানমন্ত্রীর কার্যালয়, ঢাকা।  
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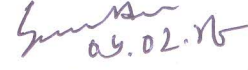
স্মারক নং-০৩.০৭.২৬৬৬.৬৬১.৬৪.০২৮.১৭- ৬৪

তারিখ: ০৬.০২.২০১৮ খ্রিস্টাব্দ।

বিষয়: টেকসই উন্নয়ন অভীষ্ট (এসডিজি) এর গোল ও টার্গেট বাস্তবায়ন সংক্রান্ত।

উপর্যুক্ত বিষয়ে টেকসই উন্নয়ন অভীষ্ট (এসডিজি) এর গোল ও টার্গেট অর্জনে তাঁর সংস্থা/এনজিও'র কার্যাবলী সংযুক্ত ছকে জরুরীভিত্তিতে (prog@ngoab.gov.bd এ ইমেইলে) প্রেরণ করার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

সংযুক্তি: ০২ (দুই) পাতা।

  
০৬.০২.১৮

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(স্বাক্ষর এনজিও)



## Guidelines

This format will be used for non-development programs and activities that will help achieve the relevant target of the SDGs (and also serve as the complementary to the other format already circulated by the GED) to track the progress of the whole of the government.

Lead ministries/ divisions will sit with their departments, co-lead ministries, associate ministries, and most importantly, *the partners outside the government* to finalize the **actions and initiatives** against a particular target. In doing so, they may find some targets are already in place to complement this particular target.

**Column 1** will show the global indicators primarily, but the ministries may insert local indicators simultaneously (as "local indicator") if necessary.

**Column 2** will provide role of the ministry/ division against action/ activity in column 3 as Lead/ Co-Lead/ Associate.

**Column 3** will list the mapped out actions and initiatives in two parts: i.) Identification of the on-going actions & initiatives (to be related against the global indicator/ local indicator) and ii.) New actions/ activities (revised or proposed for the future) to help complement the relevant indicator. Also important to note that, some programs and activities are continuous in nature, hence they should be noted as 'to be continued' in the *timeframe-completion* sub-column.

**Column 4** will contain the justification: how the **on-going OR proposed action/ activity in future** may relate to the indicator in this row.

## Explanatory Notes:

- Lead ministries/ divisions are requested to identify the key activities (on-going OR new) that would influence ONLY the SDG targets
- This format will primarily serve the M&E purpose of the government's progress tracking for the SDGs. The global indicators (put in column 1) should be considered as the base for the **back-track method**, i.e. if we know what we should report to, we need to know the activity/ action that we would accomplish. This is why, from the indicator we'll map out specific actions and prepare our budgets to address the challenges and opportunities relating to the specific actions.
- The format is designed to get a target by target projection on the global indicators; however, ministries/ divisions are requested to develop local indicators as many as possible to track their progress against the particular target.